

THE MONTHLY MEETING OF THE PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 6 DECEMBER 2023 AT 7.30PM IN THE LILAC ROOM AT THE VILLAGE
HALL.

YOU ARE HEREWITH SUMMONED TO ATTEND THE ABOVE MEETING.
THE BUSINESS WILL BE AS DETAILED BELOW

Mr Steve Smith, Clerk and Proper Officer

AGENDA

1) Members Present

2) Apologies

3) To approve the Minutes of the Parish Council meeting of 1 November 2023

4) County/District Council Matters

5) Parish Councillors - Disclosure of interests on agenda items

6) PLANNING

- Application No: 23/02577/FUL - Ducklington Service Station, Ducklington Lane, Witney - Development works to replace some of the traditional fuel pumps with EVCs together with the provision of associated plant, screen and associated works.
Applicant: Shell Oil UK Products Ltd - see Briefing Pack
- Planning Permission no. MW.0093/20 - Gill Mill Quarry, Standlake Road, Witney -
Details pursuant to Condition No.13 (Ecological report for phase 8)
Details pursuant to Condition No.15 (Working Scheme for phase 8)
Details pursuant to Condition No.16 (Restoration Scheme for phase 8)
Details pursuant to Condition No. 21 (Bird Hide details for phase 8)
Details pursuant to Condition No.50 (Discharge of Abstracted water for phase 8)
Details pursuant to Condition No. 53 (Lake Overflow for phase 8)
- see Briefing Pack.
- Appeal Reference: APP/D3125/W/23/3322449 (s78, T&CPA 1990)
Notification of Planning Appeal - 15 Church Street Ducklington Witney
Description of Development: Render all exterior walls of dwellings 15,17 and 19 Church Street, Ducklington (Original Application Number: 22/02769/FUL)
- see Briefing Pack
- Neighbourhood Plan - PL to update

7) Matters Arising from Previous Meetings and Standing Items:

- a) 117.23a - Oxford Witney Hotel update - SV to update (also see Briefing Pack)
- b) 117.23b - Lidl - Traffic Sign update - see Briefing Pack
- c) 117.23c - CCTV Camera Log - JG/PA to report
- d) 117.23d - School Cup update - RB/PA to update
- e) 117.23e - Annual Risk Assessment - DD to report
- f) 117.23f - Annual Review of Internal Controls - DD to report
- g) 117.23g - Annual Investment Policy Review - DD to report
- h) 117.23h - Village Newsletter update - SV to report
- i) 117.23i - Collaborative Working with Neighbouring Parishes - Cllrs to update
- j) 117.23j - Tree Condition Survey - see Briefing Pack
- k) 117.23k - Finance Committee Terms of Reference & Procedures - PA to update
- l) 117.23l - Annual Governance & Accountability Return (AGAR) - DD to update
- m) 118.23b - Apple Pressing Day - JG to update (also see Briefing Pack)
- n) 118.23c - The Children's Air Ambulance Service - see Briefing Pack
- o) 118.23d - Community First Oxfordshire AGM - see Briefing Pack
- p) 118.23e - Village Christmas Tree - MB to update
- q) 118.23f - Remembrance Wreath - DD/SV to update
- r) 118.23j - Climate & Ecology Bill - JG to update (also see Briefing Pack)
- s) 118.23k - Art Trail - Application to use s106 monies - see Briefing Pack

8) New Business

- a) The Moors - MP Taking Credit - RB to report
- b) Funding Strategies for EV Charging Points - see Briefing Pack
- c) New Tree Planting - Peel Close - see Briefing Pack
- d) 48 Manor Road - see Briefing Pack
- e) Damaged Wooden Posts at Village Green - see Briefing Pack
- f) Oxfordshire Mind - Request for Donation - see Briefing Pack
- g) Pop up Skateboard Facilities - see Briefing Pack
- h) Witney Baby Bank - request for Donation - see Briefing Pack
- i) Simply-Docs Subscription Renewal - see Briefing Pack

9) Playgrounds / Litter Picking / Sports Pavilion / Sports Field / Allotments

- a) Playgrounds - Works Required - see Briefing Pack
- b) Litter Picker's Report - see Briefing Pack
- c) Sports Field / Bartholomew Close - Hedge Cutting - DD to update
- d) Sports Field - Fertilisation / Weed Kill - DD to update
- e) Sports Field - FootyKids Holiday Programmes 2024 - Cllrs to discuss
- f) Sports Field - Request for Meeting with Sports Club - Cllrs to discuss
- g) Allotments - Charges for 2022-23 and 2023-24 - see Briefing Pack

10) Finance

- a) Account Balances, Bank reconciliations and Debts due to Council - DD to report
- b) Invoices due for payment - as per payments schedule in Briefing Pack
- c) Budget 2024/25 - DD/PA to report

11) Other comments/ matters for next Agenda**12) Date of next meeting: Parish Council Meeting - Wednesday 3 January 2024, Lilac Room, Village Hall**